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| Date:  | Location: | Attendees: |
| 28.11.21 | The Lenton Centre Willoughby St, Lenton, Nottingham NG7 1RQ | Photographer: David Keep Assistants: Alex Beck, Matt WadeLenton Pool Staff: Jo Lester (Quackers Swim School Manager)Lenton Pool Staff: Hope Coats (Quackers Instructor & Immersion Supervisor)Lenton Pool Staff: Rachael Pearson (Quackers Swim School Coordinator, Poolside)Models & parents: arranged by Quackers (Jo Lester)Organisers: David Keep & Jo Lester |

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| What are the hazards? | Who might be harmed and how? | Level/severity of risk: Low, moderate, high | Control measures to reduce the risk | What additional action needs to be taken? | Who needs to be involved/informed? |
| Slips and trips on pool side | All present not taking care to walk carefully on slippery surfaces or avoid trip hazards | Low, for those of average fitness | Rope off area where most trip hazards are present  | Brief all | All present |
| Risk of drowning | ModelsPhotographer & Assistants | Low  | 1. Check all adults can swim & never leave children unattended2. Quackers Immersion Supervisor is the only person carrying out baby immersions3. Quackers Immersion Supervisor has Swimming Teachers’ Association (STA) Award in Aquatic Teaching – Baby & Pre-School4. Immersions are conducted in accordance with guidelines laid out in STA Award in Aquatic Teaching – Baby & Pre-School | Swimmers on hand.Poolside rescue & treatment facilities | All present |
| Transmission risks during Covid 19 Pandemic (as known at 28.11. 21) | Transmission of Covid virus between photographers, models and organisers | Manageable, if prevailing Government guidelines are followed | Follow prevailing Government  | Brief all.Organisers to hold attendee contact details in case Track & Trace is required | All present |