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| Date: | Location: | Attendees: |
| 28.11.21 | The Lenton Centre  Willoughby St, Lenton, Nottingham NG7 1RQ | Photographer: David Keep  Assistants: Alex Beck, Matt Wade  Lenton Pool Staff: Jo Lester (Quackers Swim School Manager)  Lenton Pool Staff: Hope Coats (Quackers Instructor & Immersion Supervisor)  Lenton Pool Staff: Rachael Pearson (Quackers Swim School Coordinator, Poolside)  Models & parents: arranged by Quackers (Jo Lester)  Organisers: David Keep & Jo Lester |

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| What are the hazards? | Who might be harmed and how? | Level/severity of risk: Low, moderate, high | Control measures to reduce the risk | What additional action needs to be taken? | Who needs to be involved/informed? |
| Slips and trips on pool side | All present not taking care to walk carefully on slippery surfaces or avoid trip hazards | Low, for those of average fitness | Rope off area where most trip hazards are present | Brief all | All present |
| Risk of drowning | Models  Photographer & Assistants | Low | 1. Check all adults can swim & never leave children unattended  2. Quackers Immersion Supervisor is the only person carrying out baby immersions  3. Quackers Immersion Supervisor has Swimming Teachers’ Association (STA) Award in Aquatic Teaching – Baby & Pre-School  4. Immersions are conducted in accordance with guidelines laid out in STA Award in Aquatic Teaching – Baby & Pre-School | Swimmers on hand.  Poolside rescue & treatment facilities | All present |
| Transmission risks during Covid 19 Pandemic (as known at 28.11. 21) | Transmission of Covid virus between photographers, models and organisers | Manageable, if prevailing Government guidelines are followed | Follow prevailing Government | Brief all.  Organisers to hold attendee contact details in case Track & Trace is required | All present |